

HOW TO FILE A RESTRAINING ORDER IN THE EVENT OF A COURT CLOSURE

Obtaining the Forms

The specific forms you need and sections you must complete are listed on page 2 of this notice.

You can obtain the forms you need from a variety of sources:

- Judicial Council forms are available here: <https://www.courts.ca.gov/forms.htm>.
- Download the packets here:
 - [Domestic Violence Restraining Order \(without children\)](#)
 - [Domestic Violence Restraining Order \(with children\)](#)
 - [Civil Harassment Restraining Order](#)
 - [Elder Abuse Restraining Order](#)
- Use the Form Assembly Program located here: <https://california.tylerhost.net/SRL/SRL>
 - Click on “Restraining Orders” to begin the online interview.
- Form packets are also available outside of the Civil Clerk’s Office located at Room 113.

To apply for any type of restraining order, submit the completed forms to the **Drop Box** located outside of the Clerk’s Office before 10:30am, Monday through Friday. The clerk will give the completed forms to a judicial officer for review after which they will be returned to the Clerk’s Office.

You must pick up these forms from the **Will Call Box** located outside of the Clerk’s Office after 2:30 PM. Your hearing date will be on the forms.

If the judge grants temporary orders pending the hearing, they will take effect immediately, but the orders will not be enforceable until served on the restrained person.

A person over the age of 18 must personally serve the papers on the other party. The Sheriff’s Office will serve Restraining Orders free of charge. The Sheriff’s Office is located at 1600 Los Gatos Drive, Suite 200, San Rafael 94903.

If you need help, you may contact the Legal Self Help Center by telephone (415-444-7040) or email (selfhelp@marincourt.org).

Required Forms for Restraining Orders

Domestic Violence Restraining Order (without children)

- [DV-100](#) – (Complete #1-7, #9-10, #27-28 – date, print & sign)
 - *Any supporting documents you wish to submit must be attached to the DV-100*
- [DV-109](#) – (Complete #1 and #2 only)
- [DV-110](#) – (Complete #1-3, #6-7) (hearing date on pg. 1)
- [DV-130](#) – (Complete #1-3)
- [CLETS-001](#) – (Complete #1-4)

Domestic Violence Restraining Order (with children)

- [DV-100](#) – (Complete #1-7, #9-10, #27-28 – date, print & sign)
 - *Any supporting documents you wish to submit must be attached to the DV-100*
- [DV-105](#) – (Complete #1-3, 5, and 7-9)
- [DV-109](#) – (Complete #1 and #2 only)
- [DV-110](#) – (Complete #1-3, #6-7) (hearing date on pg. 1)
- [DV-140](#) – (Complete #1-3)
- [DV-130](#) – (Complete #1-3)
- [DV-140](#) – (Complete #1-3)
- [CLETS-001](#) – (Complete #1-4)

Civil Harassment Restraining Order

- [CM-010](#) – Civil Case Cover Sheet (Complete the checked items)
- [CH-100](#) – (Complete #1-10 and #13—date, print, & sign)
 - *Any supporting documents you wish to submit must be attached to the CH-100*
- [CH-109](#) – (Complete #1 and #2 only)
- [CH-110](#) – (Complete #1- 3, #5, and #6)
- [CH-130](#) – (Complete #1-3)
- [CLETS-001](#) – (Complete #1-4)

Elder Abuse Restraining Order

- [EA-100](#) – (Complete #1-12 and #14 – date, print, & sign)
 - *Any supporting documents you wish to submit must be attached to the EA-100*
- [EA-109](#) – (Complete #1 and #2 only)
- [EA-110](#) – (Complete #1, #2, and #3 only)
- [EA-130](#) – (Complete #1, #2, and #3 only)
- [CLETS-001](#) – (Complete #1-4)